



Tide Gates Program Construction Project Application

Summary:

The purpose of a tide gate construction project is to improve a single tide gate drainage system. The improvements will ensure land drainage and flood protection by the repair or replacement of tide gates, culverts, or other barriers to proper drainage of lands and flood protection. Construction projects are subject to certain eligibility criteria and may undergo a competitive solicitation and selection process.

Instructions:

1. Complete Sections 1 through 5 in the spaces provided.
2. Include all required attachments.
3. Sign and date the application.
4. Applications must be submitted on the provided forms for consideration.
5. Review the Program Details document prior to submission.
6. Completed applications must be submitted electronically to tide.gates@oregon.gov
7. For more information on the Tide Gates Program, construction project eligibility and funding criteria, please visit the [Tide Gates Program Webpage](#). For questions, please contact Business Oregon Tide Gates Specialist Shelby Gonzales at Shelby.m.gonzales@oregon.gov or (971) 375-7892.

Section 1 A: Applicant Information

| | |
|--|--|
| Organization: | Federal Tax ID Number: |
| Street Address: | Mailing Address: |
| Primary Contact Name and Title: | Secondary Contact Name and Title: |
| Primary Contact Phone Number: | Secondary Contact Phone Number: |
| Primary Contact Email: | Secondary Contact Email: |

Section 1 B: Representation Information

| | |
|---------------------------------------|-------------------------------|
| Oregon Senate District Number: | Senator's Name: |
| Oregon House District Number: | Representative's Name: |

County:

Section 2 A: Project Eligibility and Feasibility

Note: The Department will determine construction project application eligibility using criteria including but not limited to the following questions. Project feasibility is determined by the supporting documentation included as application attachments. Depending on project complexity, and with adequate justification, the Department may accept documentation that does not include all elements described below. For complete construction project eligibility criteria and rules, visit the [Tide Gates Program Webpage](#).

Project Name:

i. Engineering and Design

Has all technical, engineering, and design work been completed?

Yes No

If no, explain: _____

Is engineering/design documentation stamped and signed by an engineer and attached to this application?

Yes No

If no, explain: _____

Note: Attach supporting documentation to demonstrate engineering/design feasibility (Attachment A)

ii. Cost Estimate

Is a detailed cost estimate attached to this application that includes all costs including but not limited to materials, labor, and contingency budget?

Yes No

If no, explain: _____

Is the cost estimate completed by a licensed engineer?

Yes No

If no, explain: _____

Note: Attach supporting documentation to detail project cost (Attachment B)

iii. Operational Feasibility

Is an operational feasibility analysis attached to this application that identified a plan for operation and maintenance of the tide gate drainage system?

Yes No

If no, explain: _____

Note: Attach supporting documentation to detail operational feasibility (Attachment C)

iv. Permits

Are all permits and regulatory processes completed and approved?

- Yes No

Note: Attach supporting regulatory approvals and permit status documentation (Attachment D). List each secured permit below. Attach additional pages if necessary.

| Project Activity Requiring a Permit | Permit Type | Review Agency | Status |
|--|--------------------|----------------------|---------------|
| | | | |
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v. Impacted Landowners

Will the construction project take place on public lands (owned by the Federal Government, a federally-recognized Indian tribe, the State of Oregon, a county or municipal, or public corporation in Oregon)?

- Yes No

If yes, describe authorization secured: _____

Will the construction project take place on privately owned land(s)?

- Yes No

Have the landowner(s) been notified of and are in agreement to the project?

- Yes No

If no, please explain: _____

Describe landowner communication efforts

Attach additional pages if necessary

Note: *If awarded funds, prior to contract execution, the Department will require landowner agreements for each impacted landowner. Identify and list any properties below on which the project would occur and/or that would be impacted by project implantation. Attach additional pages if necessary.*

| Tax Lot ID | Ownership Type | Property Owner of record and Contact Information | Identify the type and extent of ground disturbing activity |
|------------|---|--|--|
| | <input type="checkbox"/> Public <input type="checkbox"/> Private | | |
| | <input type="checkbox"/> Public <input type="checkbox"/> Private | | |
| | <input type="checkbox"/> Public <input type="checkbox"/> Private | | |
| | <input type="checkbox"/> Public <input type="checkbox"/> Private | | |

Section 2 C: Project Details

Describe the construction project objectives.

Attach additional pages if necessary

Describe the project location and impacted bodies of water.

Attach additional pages if necessary

Construction Timeline

Attach additional pages if necessary

| Activity Description | Start Date | End Date |
|----------------------|------------|----------|
| | | |
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| | | |

Does this timeline reflect an expenditure of funds by June 30 of 2023?

- Yes No

If no, please explain: _____

Estimated first cash reimbursement request date: _____

Estimated construction project completion date: _____

Section 3 A: Project Budget

Note: Tide gate construction project costs can include, but are not limited to, direct costs associated with construction, repair or replacement of tide gates, culverts or other barriers to land drainage and flood protection associated with a tide gate drainage; activities intended to stabilize drainage channels; construction contingencies for the project; financing costs. Administrative costs must not exceed \$10,000.

| Budget Line Item | BizOR Funds | Non-BizOR Funds | Total |
|--|-------------|-----------------|-------|
| Construction, Repair or Replacement | | | |
| Engineering | | | |
| Environmental Review and Monitoring | | | |
| Legal Fees | | | |
| Cultural Resource Report(s) and Monitoring | | | |

| | | | |
|---|-----------|-----------|-----------|
| Landowner Coordination | | | |
| Construction Contingencies (10% Max.*) | | | |
| Contract Administration (Max. \$10,000) | | | |
| Other** | | | |
| Other** | | | |
| Total Project Costs | \$ | \$ | \$ |

*Construction Contingency may not exceed 10% of Construction costs.

**As determined by Business Oregon, other support activities necessary to complete a tide gate construction project may be eligible for funding. Discussion of requested support activities with Business Oregon prior to making application is recommended and Business Oregon approval is required.

Budget prepared by:

Name: _____ Title: _____

Organization: _____ Date: _____

Section 3 B: Match Fund Sources

Note: Attach copies of Letters of commitment (Attachment F). Match sources can include a cash match for program eligible project costs and activities, a loan from the fund or an in-kind match from the funding recipient or other entity. All in-kind matches must be approved by Business Oregon prior to funding award.

| Source of Non-BizOR Funds | Amount | Status (select one below) | Date Funds Committed or Expected |
|---------------------------|-----------|---------------------------|----------------------------------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| Total | \$ | | |

Is the total from all Match Fund Sources equal to 10% of total project cost?

- Yes No

Section 3 C: Applicant Financial Information

Note: Complete only if funding includes a loan request from Business Oregon.

Describe what sources of revenue are being pledged to repay the loan.

Is other debt serviced or secured by those revenues?

- Yes No

If yes, please describe: _____

Has the applicant ever defaulted on debt?

- Yes No

If yes, please describe: _____

Is there actual/pending litigation that could impair the applicant's ability to repay debt?

- Yes No

If yes, please describe: _____

Section 4 A: Project Prioritization

Note: Application funding will be prioritized based on the watershed, community, and economic benefit associated with the tide gate construction project. Shovel-ready tide gate construction project grant funding requests of \$100,000 or less may receive expedited processing and not be subject to the prioritization process.

Watershed Benefit

Is the tide gate identified in an action plan or other prioritized list as being in need of repair or replacement?

- Yes No

If yes, please include the name of the identifying document: _____

Is this a "working lands" project?

- Yes No

Are there special conditions identified in any of the permits issued for this project?

- Yes No

If yes, please explain: _____

Has a Water Management Plan been developed for the tide gate?

- Yes No

If yes, please attach the plan or provide a link here: _____

Does the tide gate provide the following:

- Access to a fish rearing habitat Yes No
Access to tributary spawning habitat Yes No

Describe the watershed context and the habitat type(s) surrounding the tide gate.

Note: Include how the tide gate fits within the larger drainage system and how it supports or enhances hydrologic function.

Community and Economic Benefit

Will the tide gate(s) system improvements enhance the economic value associated with tourism, recreation, or fishing?

- Yes No

If yes, please describe the expected enhancement: _____

Will the tide gate(s) system improvements protect or enhance agricultural lands?

- Yes No

If yes, please describe the expected enhancement: _____

Will the tide gate(s) system improvement project increase employment or economic activity?

- Yes No

If yes, please describe the economic development: _____

Note: Temporary activity associated with construction versus long-lasting economic benefit is factored during applicant prioritization.

Section 4 B: Project Management

Note: List the key construction project participants, their roles, and qualifications relevant to the technical assistance activities. Attach additional pages if necessary.

| Role | Name | Affiliation | Qualifications | Email | Phone |
|------|------|-------------|----------------|-------|-------|
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Section 5 A: Application Attachments

| | |
|--|-----------------------------------|
| Attachment A: Section 2 A, Engineering and Design | Attached <input type="checkbox"/> |
| Attachment B: Section 2 A, Cost Estimate | Attached <input type="checkbox"/> |
| Attachment C: Section 2 A, Operational Feasibility | Attached <input type="checkbox"/> |
| Attachment D: Section 2 A, Permits | Attached <input type="checkbox"/> |
| Attachment F: Section 3 B, Letters of Commitment | Attached <input type="checkbox"/> |

Section 5 B: Certification

I certify that this application is a true and accurate representation of the proposed work and that I am authorized to sign as the Applicant. By the following signature, the Applicant certifies that they are aware of the requirements of a tide gate construction project funding award, have read and are aware of the eligibility criteria and regulatory processes, and are prepared to implement the project, if awarded.

Signature of Applicant/Authorized Person: _____

Print Name: _____

Title: _____

Date: _____