

Oregon Public Ports Dredging Partnership

PARTNERSHIP CHARTER

Mission

The mission of the Oregon Public Ports Dredging Partnership is to engage with Business Oregon over the management of dredging projects and programming and offer peer support to public ports and marinas to further the goal of safe navigation of state waterbodies and the overarching purpose of fostering public ports as important economic development partners statewide.

Partnership Purpose and Charter Context

1. The Oregon Public Ports Partnership is a high-quality and real-world resource for Business Oregon personnel, which affects the integrity, perception, credibility and acceptance of dredging projects and programming.
2. The Partnership is not statutorily required, but is a voluntary body, created to engage with Business Oregon over dredging-related matters. Statutorily required public bodies have structure regarding nomination and appointment of members, selection of officers, voting, and more prescribed by law. In the absence of Partnership-specific statutory provisions, this Charter aims to administer and support the efforts of this voluntary body.
3. In the spirit of partnership and appreciation for individual time and expertise, the Charter will be created, revised or rescinded with member consideration and input.

Values

1. Shares the values of Business Oregon in inclusiveness in deliberations, respect for a variety of interests in dredging operations and professional outcomes.
2. Functions as a forum for discussion, an opportunity for collective action and a source of knowledge for the state's management of dredging projects and programming.
3. Embraces opportunities to engage stakeholders, share information and offer peer support to advance dredging projects.
4. Cultivates agile, collaborative and innovative methods, solutions and/or approaches to changes within the industry and environment.
5. Informs the responsible use of public resources and facilitates accountability to intergovernmental partnerships.
6. Overall, contributes to the relevancy of ports and port projects and programming.

Composition

1. Business Oregon’s Ports Program personnel will serve as administrative staff.
2. Membership composition amounts to five (5) public ports in total.
3. Of the five (5) members, one seat is allocated to the public port that functions as the operational manager of the state’s dredging equipment, per Intergovernmental Agreement, with Business Oregon.
4. The remaining four (4) seats are open to staff representation from public ports in Oregon. Because professional project and program management benefit from multi-disciplined lens, staff representation from a public port may function as a port manager or in a fiscal or operational capacity with their respective employer.

Membership

1. Inaugural members will consist of Port Managers from the South Coast, Mid Coast, and North Coast, who have managed and experienced dredging with the state’s equipment since acquisition. Membership is voluntary.
2. Thereafter, Business Oregon will solicit public ports for membership. Written notice will first be issued to ensure public ports are aware of the opportunity and have time to contemplate the ability to participate. Fifteen (15) business days after written notice is issued, a written call for membership will be sent. Port representatives who respond to that request will be considered for membership.
3. In addition to general composition, in reviewing responses to the written call for membership Business Oregon personnel may give consideration to: 1) geographical representation (e.g., South Coast, Mid Coast, North Coast, Columbia River), 2) public ports with dredging experience or interest in the use of the state’s dredging equipment, and 3) multi-disciplined capacity (e.g., management, fiscal, and operational perspectives).
4. New members will be announced to all public ports (e.g. Business Oregon website, *Ports Precision* email, Oregon Public Ports Association meeting, etc.) and receive an orientation from staff, prior to the first Partnership meeting.
5. Inaugural members volunteer for a three (3) year term, with membership terms staggering thereafter.

<i>Seat</i>	<i>Member Volunteer</i>	<i>Year 1</i>	<i>Year 2</i>	<i>Year 3</i>	<i>Year 4</i>	<i>Year 5</i>
<i>Seat 1</i>	<i>Operational Port</i>	<i>Standing Volunteer</i>				
<i>Seat 2</i>	<i>Member Volunteer</i>	<i>On</i>	<i>On</i>	<i>On</i>	<i>On</i>	<i>Off</i>
<i>Seat 3</i>	<i>Member Volunteer</i>	<i>On</i>	<i>On</i>	<i>On</i>	<i>On</i>	<i>Off</i>
<i>Seat 4</i>	<i>Member Volunteer</i>	<i>On</i>	<i>On</i>	<i>On</i>	<i>Off</i>	<i>Off</i>
<i>Seat 5</i>	<i>Member Volunteer</i>	<i>On</i>	<i>On</i>	<i>On</i>	<i>Off</i>	<i>Off</i>

Responsibilities

1. Affirmative commitment to and participation within this effort.
2. Awareness of arrangements between Business Oregon and the public port functioning as the operational manager of the state's dredging equipment (e.g. equipment inventory, condition, insurance, etc.).
3. Reviews Business Oregon promotional messaging, methods, and materials regarding dredging.
4. Monitors and vets changes in industry and environment, up to an including regulatory permitting, for possible impacts and paths forward.
5. Assess the dredging project schedule for each annual, water works season.
6. Evaluates projects for the annual water works season and, if necessary, ranks projects in accordance with established criteria and conflict of interest (e.g. scope of work, equipment capabilities, status of receiving port preparation, impact(s) of delayed dredging, etc.).
7. Offers peer support and contributes to Dry Project Planning, as dredging project logistics develop between the public port functioning as the operational manager of the state's dredging equipment and the receiving port(s).
8. Receives status reports on active dredging projects.
9. Advises in event of emergency.
10. Debriefs completed dredging projects at the close of each, annual water works season.

Meetings

1. Meetings will occur on the fourth Wednesday of every month, from 10:30am – 12:00pm, unless otherwise noted.
2. The hosting of meetings will rotate between members and Business Oregon.
3. A calendar of meetings specifying the date/time/location and related materials will be maintained on Business Oregon's website.

Dated: February 2020